

TOWN OF EDMONSTON
WORK SESSION MINUTES
March 7, 2019

- I. **CALL TO ORDER:** Mayor Gant called the meeting to order at 5:55 p.m., Council Members Bennett-White, Johnson, Layne Bee and Turberville were present. The staff present were Deputy Police Chief Sullivan, Town Administrator Rod Barnes, and Town Clerk Averil Gray.
- II. **FY19-20 PROPOSED BUDGET REVIEW:** The staff continued the review of the proposed FY19-20 annual budget.
- a. R. Barnes, Administrator, reported on the office acquiring a new copier as parts for the old copier can no longer be purchased.
 - b. R. Barnes, Administrator reported on End Time Harvest Ministries FY19-20 grant request of \$4,000. The proposed budget contains \$1,500 for ETHM and \$500 for the sponsorship at the annual graduation banquet.
 - c. R. Barnes, Administrator reported on the consideration of a General Obligation Bond for the Town Hall expansion at a cost of \$400,000 with repayment of \$27,000 per year for 20 years. Council determined that they would like to complete a strategic plan prior to including the item in the FY19-20 annual budget.
 - d. R. Barnes, Administrator reported on the receipt of bids for Trash pick-up with an approximate increase of \$12,000.00 from the previous year. This change has been included in the proposed budget. The award of the bid will appear on the March 13 Town Council meeting.
 - e. Deputy Police Chief Sullivan presented the proposed FY19-20 Police Department budget. There was discussion on the consideration of the hiring of two more officers for a full force of 4 officers. Councilmember Turberville suggested eliminating one officer position since we have operated one year without the position. Councilmember Johnson discussed filling a slot with Police Department retirees on a part or full-time basis.

The Council voted against decreasing the Police officers and will continue the hiring process for a full force of four (4) officers.

Vote: Ayes: Johnson, Bennett-White, Layne Bee

Nays: Turberville

Motion carried

- f. Deputy Chief Sullivan discussed the approval to replace the Crown Victoria vehicle with a purchase for a Ford SUV. The Council determined that they would not include a new vehicle in the FY19-20 proposed budget.
- g. Deputy Chief Sullivan discussed including the training of officers to be able to inspect trucks in the budget.
- h. Other items discussed included:
 - Funds for promotion in the Police Budget and the status of the Police Clerk's job description change or promotion.
 - There was discussion indicating the desire of the Mayor and Council to have cross-training between the Police Clerk and the Town Clerk.

- Deputy Chief Sullivan was asked if he was reviewing body camera footage on a regular basis. He indicated he was not, that Sergeant Young handles the camera footage.
- There was discussion about using funds to develop a streetscape on Kenilworth to include awnings for businesses. There are potential grant funds available for this purpose.
- The Council discussed about the need for additional signage that is portable and lighted to publicize events. The item will be researched.

III. **ADJOURNMENT:** Council member Johnson moved, seconded by Council Member Turberville to adjourn the meeting at 8:30 p.m.

Vote: Ayes: Johnson, Turberville, Bennett-White, Layne Bee
Nays: None
Motion carried

Tracy R. Gant, Mayor

ATTEST:

Averi Gray, Town Clerk